

WILLISTOWN KNOLL HOMEOWNERS' ASSOCIATION

BOARD MEETING MINUTES

September 8, 2014

A special meeting of the Willistown Knoll Board of Directors was held on September 8th, 2014 via Conference Call. The following Association Board members were in attendance: Gil Brientnall, President; Marian Derr, Treasurer; Eileen McAnally, Secretary; Michael Blaustein, Director.

1. Call to Order

Gil Brientnall, President, called the meeting to order at 10:08 AM.

2. Establishment of Quorum

Board members were in attendance as noted above. A quorum was established.

3. Fruh House

>Review of draft letter to be sent to Homeowners – discussion held. Eileen will send out final draft to Board Members with suggested revisions. Letter should be mailed to Homeowners week of September 15th.

>Obtaining the 80% Homeowner Vote to Sell the Fruh House – discussion held.

4. Project Management Agreement for Stucco Remediation Project

➤ MOTION made and unanimously approved to accept the Project Management Agreement with Mid-Atlantic Management Corporation (Mid-Atlantic) for the Stucco Remediation Project.

➤ Stucco Moisture Testing

➤ Report has not been received to date. Gil will ask Diane to follow-up with Northeastern Inspection Services.

Invoice Approvals Landis and Setzler Invoice # 20304 dated 4/4/14 for \$910.00

Landis and Setzler Invoice # 20305 dated 4/4/14 for \$1,401.03

Landis and Setzler Invoice # 20411 dated 5/5/14 for \$422.00

Landis and Setzler Invoice # 20412 dated 5/5/14 for \$612.00

Landis and Setzler Invoice # 20413 dated 5/5/14 for \$442.00

Landis and Setzler Invoice # 20515 dated 6/3/14 for \$3,402.80

Landis and Setzler Invoice # 20516 dated 6/3/14 for \$1,530.00

Landis and Setzler Invoice # 20517 dated 6/3/14 for \$758.65

Landis and Setzler Invoice # 20652 dated 6/30/14 for \$200.00

Landis and Setzler Invoice # 20653 dated 6/30/14 for \$806.00

Landis and Setzler Invoice# 20654 dated 6/30/14 for \$399.35

Landis and Setzler Invoice # 20771 dated 8/4/14 for \$220.00

Landis and Setzler Invoice # 20772 dated 8/4/14 for \$1,672.00

Landis and Setzler Invoice # 20773 dated 8/4/14 for \$106.00

Landis and Setzler Invoice # 20774 dated 8/4/14 for \$230.00

➤ Cornerstone

- Discussion held. Letter will be sent to Cornerstone about performance expectations in accordance with contract.
- Landscape Walk-Through will be held with Landscape Committee Members, Board and Cornerstone. Eileen is coordinating.

➤ Adjournment

The Meeting was adjourned at 11:15 AM.

Respectfully submitted,

Eileen McAnally

Secretary